

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	July	2016	To	30	June	2017

Reference and administration details

Charity name	Friends of Roseburn Park [SCIO]
Other names charity is known by	FoRP
Registered charity number	SC044659
Charity's principal address	c/o Hamish Ross 16 Murrayfield Avenue Edinburgh Postcode EH12 6AX

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pete Gregson	Chair		
2	Barbara Knowles	Secretary		
3	Hamish Ross	Treasurer		
4	John Yellowlees			
5	Valerie Forbes			
6	Kim Rowse		From 12 April 2017	
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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Neil Gardiner	1 July 2016 – 12 April 2017
Jane Stevenson	1 July 2016 – 21 September 2016
Alette Willis	1 July 2016 – 21 September 2016

Structure, governance and management

Type of governing document

Friends of Roseburn Park (SCIO) was incorporated 13 February 2014 and is governed by its Constitution. It recognizes Members and a Board of Trustees.

Trustee recruitment and appointment

Election of Trustees is from and by Members at the Annual General Meeting. Officers from among the Trustees are appointed by the Trustees.

Objectives and activities

Charitable purposes

The provision of recreational facilities, or the organisation of recreational activities with the object of improving the conditions of life for the public and users of the green space known as Roseburn Park in the City of Edinburgh.

Summary of the main activities in relation to these objects

During the year FoRP engaged in:

- Provision of park events.
- Public consultation, fundraising for, advocacy for, and provision of, park facilities and amenities.
- Advocacy in relation to park developments and community issues.
- Dissemination of park-related information.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

In the accounting period FoRP:

- Held a park event (4/9/16), including in conjunction with local business.
- Obtained funding for a planning application and submitted this prior to obtaining costs for conversion of derelict toilet block.
- Obtained local government commitment to the provision of a new playpark in the park.
- Facilitated consultation on CycleWalk Quiet Route 8 trial upgrades on the route through the park.
- Maintained continuous engagement with the City Council Officers working on Phase 2 of the Flood Prevention Scheme and the Local Parks division, particularly in relation to the restitution of trees and the tree-planting scheme.
- Distributed two newsletters online and through local businesses and maintained active Facebook and Website pages.
- Provided online membership sign-up and online donation facilities
- Held meetings with Murrayfield Wanderers regarding their proposals for the park.
- Attended most flood prevention stakeholder, Murrayfield Community Council, West Neighbourhood Partnership meetings.

Financial review

Brief statement of the charity's policy on reserves

FoRP maintains a reserve of £300 for unexpected expenditures and any wind-up costs.

Details of any deficit

FoRP is not in deficit.

Donated facilities and services (if any)

A wide range of local business donated raffle and other prizes. Tesco, JRM Coachworks, Murrayfield DAFS Cricket Club, Murrayfield Ice Rink, and BCG Web Design Ltd, Roseburn Primary School all provided in-kind or discounted services. Additional donations by Vigo's, Simon Scott Collectibles, Art et Facts, House of Hound, Thallon Soulis, Eat'n'Joy.

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Other optional information

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Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Hamish Michael Ross	Pete Gregson
Position (e.g. Chair)	Treasurer	Chair
Date	26 September 2017	26 September 2017